CONFIDENTIAL DISCLOSURE DOCUMENT

Please be sure to read this document thoroughly.

Each applicant is required to complete the CONFIDENTIAL DISCLOSURE DOCUMENT.

Most fieldwork agencies/sites require students to submit to background checks as a prerequisite for acceptance. These background checks can be extensive and students need to be aware that arrests/convictions may affect acceptance for some fieldwork sites and/or the future ability to become licensed. We ask for this information so students may be appropriately matched with fieldwork sites.

Confidential Disclosure Document information is considered highly confidential and is kept in the strictest confidence.

Please state all issues honestly and thoroughly to avoid serious consequences including a delay in beginning a field placement, rejection by a fieldwork site, and/or the inability to progress with your MSW fieldwork requirements. You should be aware that willful omission or misrepresentation on any part of your application including the Confidential Disclosure Document may be grounds for revocation of admission.

If admitted to the MSW Program, persons may have conditions placed on them such as restriction on the choice of field placements related to the nature of convictions. Field placement agencies/sites may refuse a student placement on the basis of certain convictions.

Students may be denied admission, or if enrolled, terminated from the MSW Program for any misrepresentation or omission of facts concerning legal matters and/or any questions in the Confidential Disclosure Document. In addition, students who are unable to perform field placements because of legal matters may be administratively withdrawn from the Program.

1. Have you ever been charged with, arrested for, or convicted of the violation of any law or ordinance including DWI (driving while intoxicated) and DUI (driving while under the influence)? The entry of an expungement or sealing order does not relieve you of the duty to disclose the matter on this statement. ( ) No ( ) Yes* If yes, please include date of offense, a statement of charges and dispositions.

2. Have you entered a plea of guilty, no contest, nolo contendere or an Alford plea, or have you received a deferred prosecution or prayer for judgment to a criminal crime? ( ) No ( ) Yes* please describe and include dates.

3. Have you otherwise accepted responsibility for the commission of a crime? ( ) No ( ) Yes* please describe and include dates.
4. Do you have any criminal charges pending against you? ( ) No ( ) Yes* please describe and include dates.

5. Have you even been expelled, dismissed, suspended, placed on probation, or otherwise subject to any disciplinary sanction by any school, college, or university? ( ) No ( ) Yes*, please describe and include dates.

6. Have you ever been dishonorably discharged from the armed forces of the United States or any other nation? ( ) No ( ) Yes* please describe and include dates.

Certification Statement: I am submitting this statement as complete, factually correct, and honestly prepared. I understand that willful omission or misrepresentation on any part of my application including this statement is grounds for denial or revocation of admission.
I also understand that while in the MSW Program, I have a continuing obligation to report any new legal, criminal, or disciplinary matters directly to the Associate Dean of Student Affairs at the School of Social Work.

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Print Name

___________________________________   __________________
Signature        Date