

FINAL INSTRUCTIONS TO Ph.D. CANDIDATES

May 13, 2022

Before finding your assigned space in the marshaling area, make arrangements with your family/guests regarding where you will meet them in or outside the Jersey Mike's Arena (JMA) Center at the conclusion of the Convocation.

Please turn off or mute all cell phones and noise producing electronic devices before the ceremony.

Only candidates wearing **academic regalia** will be eligible to process.

Overview

- Please find your location in the marshaling area no later than 9:30 a.m. for the prompt start of the convocation.
- Follow the directions of the marshals during the processional.
- At the appropriate time, you will be directed by the marshals to move to the stage to have your name called, be hooded, and be greeted by the Deans.
- As you approach the stage, have your name card ready in your right hand.
- Place the hood over your **right** arm with the neck portion on the inside and the velvet trim toward your hand. Make certain that the strap across the back of your hood **is not buttoned**.
- Present your name card to the marshal at the top of the stairs.
- Move directly toward center stage to be hooded and shake hands.
 - As you approach the hooding area, extend your arm. **Do not attempt to assist the hooder by handing him/her the hood.** After the hood has been lifted from your arm, turn and face the audience.
- The hood will be placed over your head. As soon as the hood is in position, continue across the stage and shake hands with Deans Pedersen or Scotto. **Please wait until you are offstage to shake hands with, or hug, your advisor.**
- Exit the stage using the ramp at the opposite side of the stage. After leaving the stage, return to your seat.
- At the conclusion of the Convocation, please remain in your seat until the platform party exits. There will not be a formal recessional for graduates.

CONGRATULATIONS!

The School of Graduate Studies and the entire Rutgers community are extremely proud to share this very special day with you, your family, and friends.