

Application for Change of Degree Status

(Please check appropriate box)

- ☐ Master's to Ph.D.
- ☐ Ph.D. to Master's
- ☐ Non-Matric to Matriculated
- ☐ MS to ME
- ☐ ME to MS

Students who have allowed a lapse in registration should file an Application for Readmission.

- Complete Steps 1 and Step 2
- International students who require Rutgers Global approval must also complete Step 3
- Completed forms are returned to sgsadmin@grad.rutgers.edu for processing

STEP 1: TO BE COMPLETED BY THE STUDENT:

Name _____ RUID _____

Street _____

City _____ State _____ Zip _____ Telephone _____

Citizenship: ☐ U.S. ☐ U.S. Permanent Resident ☐ Foreign

Program and status _____

Term and year desired for change to take effect: ☐ Fall ☐ Spring ☐ Summer Year _____

Please explain why you are applying for a change in status and describe your present intentions and future plans as they pertain to your academic program:

STEP 2: TO BE COMPLETED BY CURRENT GRADUATE DIRECTOR:

This candidate IS _____ IS NOT _____ acceptable to the graduate program for the change of status sought. The reasons for *acceptance* or *non-acceptance* are as follows:

Signature (Graduate Director)

Date

STEP 3: TO BE COMPLETED BY RUTGERS GLOBAL

International Students must provide financial documentation and a General Academic Information to Rutgers Global, 180 College Avenue, CAC. The endorsement must be obtained *after* submitting to program director.

Signature (Rutgers Global Advisor)

Date

STEP 4: SCHOOL OF GRADUATE STUDIES PROCESSING

Submit this completed form to sgsadmin@grad.rutgers.edu